Self Assessment,   
HM Revenue and Customs,   
BX9 1AS

Your Address  
Your Postcode

Dear HMRC,

I, Your Name National Insurance number, have made charitable donations over the past 4 years that are eligible for tax ‘overpayment relief’ from HMRC.

Here is a list of my charity donations to be included for 2015/16:

Date:    
Charity name:   
Charity registration number:   
Donation amount:

Here is a list of my charity donations to be included for 2016/17:

Date:    
Charity name:   
Charity registration number:   
Donation amount:

Here is a list of my charity donations to be included for 2017-18:

Date:    
Charity name:   
Charity registration number:   
Donation amount:

Here is a list of my charity donations to be included for 2018-19:

Date:    
Charity name:   
Charity registration number:   
Donation amount:

Regards,